



*BBIP the Place to learn about
Indonesian language and culture*



Department of
Education

LAP 2027 GUIDELINES and FAQ

LANGUAGE ASSISTANT PROGRAM IN WESTERN AUSTRALIA January to December 2027

*Before beginning your online application, please read this
2027 LAP Guidelines and FAQ document in full*

Balai Bahasa Indonesia Perth, in collaboration with the Department of Education of Western Australia and supported by the Consulate General of the Republic of Indonesia in Perth, is seeking applications for the 2027 Indonesian Language Assistant Program in Western Australia.

The program will last for one year, from January to December 2027. During the program, participants will teach and assist in Indonesian language classrooms, promoting the Indonesian language teaching and learning program in Western Australia. They will also serve as goodwill ambassadors to introduce Indonesian culture to enhance the bilateral relationship between Indonesia and Australia. Participants will be employed by the Department of Education as an Education Assistant and receive an annual salary of approximately AU\$58,728 per year before tax.

Successful applicants are responsible for funding their own return airfare to Perth, as well as other costs such as visa and travel and health insurance costs, etc. Accommodation will be provided by the Department of Education for three weeks after arrival in Perth. After this time, Language Assistants will move into their own rented accommodation (self-funded from their Australian salary).

Applications close at 24:00 Australian Western Standard Time (AWST) on 19 May 2026 via the online Application Form at <https://bbiperth.wufoo.com/forms/pjs2gw70r32hza/>

ONLY APPLICATIONS SUBMITTED VIA [THE ONLINE APPLICATION FORM](#) WILL BE ACCEPTED.

If you still have a question after reading the LAP Guidelines and FAQ document, please direct any enquiries to lap@balaibahasaperth.org.

General Requirements

Applicants must:

1. Be under the age of 31 years as of 31 December 2027
2. Hold a recent graduate degree (S1) in Education, preferably majoring in the teaching of Indonesian language or English language
3. Have good written and oral English ability (proven by IELTS score minimum 6.0 or TOEFL IBT minimum 90). *NO OTHER TEST SCORES WILL BE ACCEPTED – INCLUDING TOEFL ITP (Institutional Testing Programs)*
4. Be interested in and passionate about promoting the language and cultures of Indonesia
5. Submit written responses in English in your own words to the questions provided in the “Video and Written Response Guidelines” section of this document.
6. Submit a letter of recommendation from their immediate supervisor or manager
7. Submit a self-written video of between 4 and 5 minutes in English as per the instructions provided in the “Video and Written Response Guidelines” section of this document.
8. Submit a letter from a guarantor in Indonesia stating that the guarantor will cover the cost of returning the applicant to Indonesia in an emergency
9. Be available for a phone or online interview *if required* during the selection process
10. If selected, take a medical examination in Indonesia
11. If selected, be willing and ready to be posted to any location within the state of Western Australia
12. If selected, arrange own travel documents (passport and visa), return ticket to Perth, health insurance and other necessary expenses that may occur

DO NOT APPLY IF YOU HAVE MORE THAN 2 YEARS FULL-TIME TEACHING EXPERIENCE OR WERE BORN PRIOR TO 01/01/1997 AS YOU MAY NOT BE ELIGIBLE FOR THE SPECIAL PROGRAM VISA

OFFICIAL

You will need to include the following documents in your online application

1. A passport-sized photograph
2. Scanned copy of national identity card (KTP)
3. Recommendation letter from your immediate supervisor
4. A copy of IELTS or TOEFL certificate.
5. A copy of education certificate and transcript.
6. Criminal record check from Indonesian Police Department.
7. A link to your short video (4 to 5 minutes)
8. Your written response to the questions given in the “Video and Written Response Guidelines” section of this document.
9. Statement that you will not bring your family member to Australia during the program.
10. Statement that you are willing to pay for all of your expenses relating to LAP program.
11. Statement that you are willing to be posted at any location within the state of Western Australia.
12. Statement from a guarantor in Indonesia stating that they will cover the cost of your return to Indonesia in an emergency.

Video and Written Response Guidelines

1. Video

Create a short video introducing yourself to Australian students as if you were meeting them on your first day. Your video should be engaging, friendly, and suitable for a school audience.

The video component of the application is an opportunity to show your personality. Special interests should also be included, and you may wish to mention any specific, relevant skills or talents (for example an aspect of Indonesian culture such as dance or music)

Your video must comply with the following guidelines

1. Be in English, with clear sound quality
2. Show you speaking to the camera for at least 3 minutes of the video. The other 1-2 minutes can display other relevant material while being narrated by you.
3. Any scripts used should be self-written and NOT be AI-generated
4. Be between 4 and 5 minutes in length
5. Be uploaded to an appropriate website and the link included in the application form. There is a space provided for passwords if you prefer your video to be set to private. Please double-check that the link and password work.

2. Written response

Please respond to the questions below in English in your own words. Your responses should NOT be AI-generated. Your combined responses should be no more than 1000 words total. We recommend 1 page addressing Question 1, and half a page each for questions 2 and 3.

1. How would you support the Indonesian teacher and Indonesian language program at a Western Australian school? Include any specific skills you have e.g. ideas for Indonesian language practice, music, dance, digital media creation, crafts, storytelling.
2. Which aspects of Indonesian culture (both traditional and contemporary) would you be most excited to share with Australian students, and why?
3. Describe how you might teach an aspect of Indonesian culture in a primary or secondary classroom while developing students' language skills?



CRITERIA REQUIREMENTS:

1. I don't have an IELTS or TOEFL iBT score so may I submit my score from TOEFL ITP (Institutional Testing Program) or other?

No. Only a current IELTS or TOEFL iBT will be considered (within the last 3 years is preferred).

2. My recent graduate degree is not in the field of Education, am I still eligible to apply for the Language Assistant Program?

Yes. You are eligible to apply. However, you must be aware that your application may not be as competitive as those from applicants from Education faculties. The focus on a combination of teaching skills and Indonesian language is key to this Language Assistant Program. However, we wish you all the best if you choose to submit an application.

GENERAL CONDITIONS:

1. What are the daily working hours? (Start and finish times)

School start and finish times vary slightly from school to school but the school day for a language assistant is 6.5 hours, usually starting around 8:30am and finishing around 3.30pm with a 30 minute break for lunch.

2. Approximately how many hours per week does a Language Assistant attend the workplace?

Monday to Friday every week except School Holidays = 32.5 hours per week

3. What is the schedule for each Term?

Language Assistants will begin in the classroom on Monday 2 February 2027; however, they will need to be available in Western Australia up to a week before that date to undertake Professional Learning. Term dates for 2027 are:

- *Term 1:* Monday 1 February to Friday 9 April
- *Vacation:* Saturday 10 April to Sunday 19 April
- *Term 2:* Monday 26 April to Friday 2 July
- *Vacation:* Saturday 3 July to Sunday 18 July
- *Term 3:* Monday 19 July to Friday 24 September
- *Vacation:* Saturday 25 September to Sunday 10 October
- *Term 4:* Monday 11 October to Thursday 16 December

4. Who is responsible for payment of visa, flight fares for return trip and annual accommodation and daily living expenses?

If offered a placement as a Language Assistant, each Language Assistant is responsible and must accept all expenses to enable them to be in Perth to begin the contract. This will involve paying for their own travel documents (passport, visa, return ticket to Perth), health and travel insurance and other necessary expenses that may occur.

Some Language Assistants in the past have borrowed money from family, friends or guardian, and repaid them from their Australian salary (which is around AU\$58,700 for the year).

The Department of Education will pay only for the initial 3 weeks accommodation including food from the date of the Language Assistant's agreed arrival in Perth for their employment. This initial three-weeks of accommodation will be in the form of a university boarding house (asrama) or similar.

The Department of Education will, as quickly as possible, assist each Language Assistant, in conjunction with the school representative, to find local accommodation as convenient as possible to the Language Assistant's school workplace.

5. Please tell us about insurance such as personal accident and liability. Does the school's insurance cover all employees?

The Department of Education Insurance covers teachers during the period of the working day only. Language assistants must purchase their own private one-year health insurance for 2026.

6. What is the annual income for a Language Assistant in Western Australian schools?

Approximately AU\$58,728 per year before tax

END OF DOCUMENT