



Balai Bahasa Indonesia Perth Inc.

INDONESIAN LANGUAGE COURSES - TERMS AND CONDITIONS

All courses are 2 hours per week for 8 weeks.

COURSE COSTS

For the first enrolment in a membership year (1 March-28/29 February) the cost is \$205.

Subsequent enrolments in the membership year cost \$180.

Example: Ibu K enrolled in term 3 (\$205), term 4 (\$180) and term 1 the following year (\$180 because the course started in Feb which is within the membership year.) If she enrolls for term 2 (May) the cost will be \$205 because it is a new membership year.

DISCOUNTS

Discounts of 10% apply to the course component for full-time students, pensioners and Health Card holders. The Treasurer will apply discounts to the invoice.

PAYMENTS

Your enrolment in a course is confirmed by receipt of payment prior to the first lesson.

Payment by PayPal is recommended and preferred.

Direct bank transfer is also accepted using these details:

Account Name: Balai Bahasa Indonesia Perth

BSB No: 066000

Account number: 11081925

Please add your last name and the initial of your first name as the reference (eg SmithD)

REFUND AND WITHDRAWAL POLICIES

- No refund can be given for any classes missed or for withdrawal after the first lesson.
- If you have paid and wish to withdraw from a course before the commencement date, send your request to enrolcourse@balaibahasaperth.org. You may choose to have a refund or a credit for a future course.
- Refunds for withdrawals before the commencement date will incur a \$20 administration fee. Refunds can only be made via electronic transfer so please include your bank details when making a withdrawal request.
- Credits are only valid for the BBIP membership year in which they are issued.

TRANSFERS

A transfer to another class better suited to your needs can be made in the first three weeks of the course, providing there is room in the 'new' class. Write to enrolcourse@balaibahasaperth.org to arrange this.

Please keep in mind that Balai Bahasa Indonesia Perth is a non-profit organisation. All services, including the enrolments and the co-ordination of classes are run by dedicated volunteer, committed to the promotion of the teaching of Indonesian language and fostering cultural links between Australia and Indonesia.